

User guide

Clear, step-by-step instructions for people who are new to smartphones.

For version 1.1.12

Build 17

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Choose what you need

1. [Before you begin](#)
2. [Screens and icons](#)
3. [Create a memo with your voice](#)
4. [Type a memo](#)
5. [Organize and read memos](#)
6. [Set an alarm](#)
7. [Change settings](#)
8. [Backups and your data](#)
9. [Troubleshooting](#)

Before you begin

The app saves text

Mark'n Memo turns speech into text. It does not save an audio recording of your voice.

Memos are stored on your device

There is no account-based automatic sync. Use Data management in Settings to back up important memos regularly.

Speech recognition comes from your device

Supported languages, accuracy, and network requirements vary by device, Android version, and speech recognition service.

Important

Removing the app may also remove memos stored on the device. Create a backup before uninstalling the app, resetting the device, or moving to a new phone.

Screens and icons

The table shows the actual icons used in Casual mode. Business mode changes their colors and style, but each icon performs the same action.

Actual icon	Name	What it does
	Voice input	Turns speech into a text memo.
	Edit	Changes memo text or a category name.
	Add	Adds a new memo or category.
	Move to category	Organizes selected temporary memos.
	Copy	Copies the selected memo text.
	Alarm	Notifies you about a memo at a chosen time.

Actual icon	Name	What it does
	Delete	Moves selected memos to Deleted.
	Settings	Changes display, language, data, and other options.

Select all

Tap the square beside "All" to select or clear every memo currently shown.

Reorder

When Custom order is selected, press and hold the three-line handle, then drag the memo up or down.



Home screen. The large microphone in the center creates a memo with your voice.

Create a memo with your voice

Press and hold

1. **Press and hold the large microphone.**

Start speaking after the recording display appears and the phone gently vibrates.

2. **Say what you want to remember.**

You can pause briefly to think. Some devices may divide a long speech recognition session into parts.

3. **Lift your finger when you finish.**

The recognized text is saved as a temporary memo.

Tap to start and stop

1. **Tap the microphone once.**

The recording display and elapsed time appear.

2. **Say what you want to remember.**

3. **Tap the microphone again to stop.**

The recognized text is saved as a temporary memo.

For better recognition

Hold the device about 8 to 16 inches (20 to 40 cm) away, speak in short sentences, and talk a little more slowly than usual. Move away from loud TVs, fans, or traffic.

Moving to another screen or turning off the display ends voice input for safety. Text already recognized is saved as a temporary memo when possible.

Type a memo

1. **Tap the input field at the bottom of Home.**

The keyboard appears.

2. **Type your memo.**

3. **Tap Send.**

After the memo is saved, the field is cleared and the app returns Home.

When a category is open, use the plus button beside its name to add a memo directly to that category. After saving, the same category stays open so you can confirm the new memo.

Organize and read memos

Move temporary memos to a category

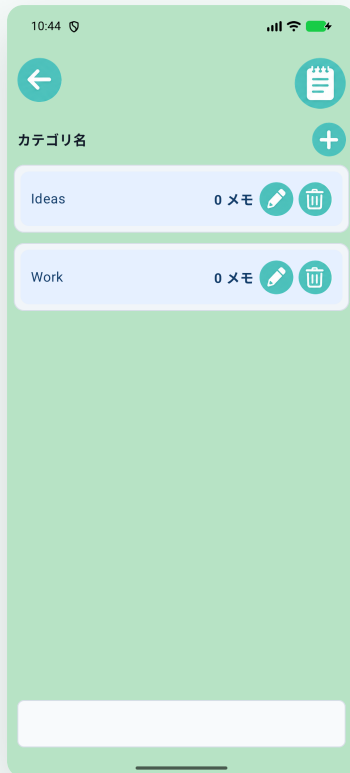
1. Open Temporary memos.
2. Tap the square beside each memo.
Tap All to select every memo shown.
3. Tap the folder icon.
4. Choose the destination category.

Create a category

1. Open the category or chest screen.
2. Tap the plus button at the top.
3. Enter a category name and confirm it.

Switch without returning Home

Use the Temporary memos button at the top right of the category screen to open temporary memos directly. On the Temporary memos screen, use the chest button at the top center to return directly to categories.



Category list. Tap a category to read the memos stored inside it.

Read, edit, and reorder

- Tap memo text to edit it.
- Select memos with the squares, then copy or delete them together.
- Choose Newest, Oldest, or Custom order.
- In Custom order, press and hold the three-line handle, then drag it up or down.
- Deleted memos move to Deleted before they are permanently removed.

Set an alarm

1. **Tap the clock or timer icon for a memo.**

2. **Choose a time.**

Select 5, 10, or 30 minutes, 1 hour, or choose a date and time.

3. **When choosing a date and time, tap OK.**

No second confirmation is needed.

A notification can be late

Android power saving and the exact alarm permission can move the notification time.

If the app shows instructions, check the permission in Android Settings.

You cannot save a time in the past. Future alarms are registered again after a device restart or app update.

Change settings



Settings includes display options, data management, the tutorial, and app information.

Language, theme, and background

Choose the app language, light or dark theme, background color, and casual or business appearance. In Casual mode, turn on Dress-up mode to let Markun's outfit and home-screen effects change with the seasons.

Memo display

Show or hide creation dates and change the memo order.

App lock

Protect settings and memo screens with the device fingerprint, face, PIN, pattern, or password. Home stays available for quick capture.

Tutorial

Review the short first-use introduction at any time.

App info

See the version, check for updates, open this guide, and read the privacy policy.

Backups and your data

Create a backup

1. **Open Data management from Settings.**
2. **Choose Backup.**
3. **Check the location and file name, then save.**

If Google Drive appears, Android's file picker can save there.

Restore a backup

1. **Choose Restore in Data management.**
2. **Select a Mark'n Memo backup JSON file.**
3. **Read the confirmation and continue.**

Restore replaces the current data with the backup contents.

Export and import

- Export to TXT, JSON, CSV, or Android sharing.
- Import supports compatible JSON created by Mark'n Memo.
- Import adds data without deleting existing memos.
- This is not automatic Google Drive sync. You choose a location for each operation.

Protect backup files

A backup contains memo text and settings. Check the destination and recipient, and do not store it where other people can read it.

Troubleshooting

Voice input does not start

1. If asked for microphone access, choose Allow.
2. Open Android Settings, Apps, Mark'n Memo, Permissions, and confirm that Microphone is allowed.
3. Close other recording or calling apps and try again.
4. Confirm that the device speech recognition service is enabled.

Speech is not converted correctly

Move to a quiet place, use short sentences, and speak a little more slowly. Also confirm that the app language matches the language you are speaking.

An alarm or notification does not appear

1. Confirm that Android notifications are allowed for Mark'n Memo.
2. Check that battery saving is not severely restricting the app.
3. If exact alarm instructions appear, check the permission in Android Settings.
4. Confirm that the device date, time, and time zone are correct.

I want to recover a deleted memo

Open Deleted in Settings. A memo more than 30 days past its deletion date is permanently removed during the next load and cannot be recovered.

Google Play update says it is unavailable

In-app updates do not work for an app installed outside Google Play. A Google Play installation and a newer eligible version are required.

A backup file cannot be imported

Confirm that it is compatible JSON created by Mark'n Memo. General TXT and CSV files cannot be imported directly. Keep the original file unchanged and retry with a copy.

This guide does not open

Check the internet connection and browser app. Save the PDF to the device if you need an offline copy.

SUPPORT

If the problem continues

When contacting support, include the device name, Android version, Mark'n Memo version, the action that caused the problem, and the exact message shown. Do not send private memo text.